

INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD
To be Emailed to the Hostel Warden well in advance
Leave Request Form

1. Name of student : Mr/Ms.....
2. Semester/Year :
3. AIR/Roll No. :Room No.:.....
4. Name of Hostel : **Girls/Boys Hostel IHM Ahmedabad, Gandhinagar.**
5. Period of leave : From.....(Date & Time)
To.....(Date & Time).
6. Purpose :
7. Place of visit :

I hereby authorise my son/daughter to proceed on leave on the abovementioned dates unescorted at my own risk, responsibility and expense.

Signature, full name and address of father/mother

Signature : Address :

Full Name :

Relation : Father/MotherTele/Mobile No.....

Date : _____ Place: _____

UNDERTAKING

1. I hereby verify that this requisition has been signed by my Father/Mother.
2. I, Ms/Mast..... 1st /2nd /3rd year student of B Sc. at IHM Ahmedabad, residing at the hostel do hereby undertake that I am leaving the hostel for leave at my own risk. If, I fail to secure minimum required attendance criteria. I will not be allowed to write the term end semester exams.

Signature of student.....

Date : _____ Full Name.....

Place : _____ Year :

AIR/Roll No..... Semester: