

# Hostel Rules & Regulations 2023-24

## INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD

1. Each room must be occupied by the bonafide students. (Ex: Room for 2 to have only two students)
  - No request of change of rooms or partners will be entertained once allotted.
  - Parties or social gatherings in Hostel/ College complex are not permitted without the prior written consent of Hostel Warden and Principal.
  - Birthday bumps or any other way of physically hurting another occupant is strictly prohibited.
  
2. Students should use their personal locks and submit one key of the same to the Warden, and never leave the room unlocked.
  - The College bears no responsibility of any of your belongings missing from the Hostel.
  - The balcony is not to be used for washing clothes.
  - No litter is to be thrown down from the balcony out on the ground.
  
3. The cleanliness of the rooms is the duty of the occupants. A surprise inspection can be conducted by the Warden at any given point of time.
  - Hygiene and sanitation is to be given utmost importance in the room.
  - All room dustbins are to be emptied only in the common dustbins provided in the Hostel by the occupants only.
  
4. No personal irons are allowed in the rooms.
  - Stacking dirty clothes in the room is not allowed.
  
5. Dirty plates are not allowed in the room. Only in case of sickness with prior permission of Warden, mess food can be allowed in the room in student's personal plates.
  - 01 day in advance, prior information has to be provided regarding non consumption of food.
  
6. Possession / Distribution / Consumption of Drugs and Alcohol, Tobacco smoking, Gutka is strictly prohibited in the campus area and hostel rooms.
  
7. Avoid keeping valuables and cash in the room.

# Hostel Rules & Regulations 2023-24

## INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD

8. In case of any unacceptable behavior by the room-mate, the other room-mate must report it to the hostel authorities.

9. Students are not allowed to stay in the hostel during the class hours unless the stay is unavoidable; due to illness or any other valid reasons. In such cases permission is to be obtained from the Warden.

12. The hostel warden/security is authorized to check the luggage of the boarders at any point of time.

13. The hostel fees contains two components

A: Accommodation Fees

B: Meal Charges

- In case if a student leaves the hostel premises before the tenure, the accommodation fees will be terminated and meal charges will be refunded proportionately. If the student is terminated from the Hostel due to In-disciplinary Act the Accommodation fees and meal charges both will be forfeited.

14. If any student wants to vacate the hostel, parent's written consent is mandatory.

# Hostel Rules & Regulations 2023-24

## INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD

### UTILIZATION OF COMMON FACILITIES

1. The common facilities are i.e. the Common Rooms, Corridors, Bathrooms, etc. are to be kept clean and hygienic all the time.
2. After every use, toilet flushing is to be done.
3. Water should be carefully used and not to be wasted.
4. No debris is to be thrown in the corridors or out of the balcony/ windows. Debris is to be thrown only in the dustbins provided in the hostel.
5. Smart Casuals / Formal attire is allowed for entry to the hostel mess.
6. No student is allowed to enter the Mess Kitchen without the prior permission of the Warden.
7. No student is allowed to misbehave or argue with the mess kitchen staff. In case of any issues the mess committee or the Warden is to be approached.
8. No diner should waste food. They shall interact with mess staff in a courteous manner. After eating, the diner should leave the utensil at its designated place / bins / racks.
9. Television watching in the common room is allowed only till 11 PM on weekdays and 12Mid-night on weekends.
14. Utilization of sports equipment and playing is only allowed from 5:30 PM till 10:00 pm on weekdays and from 8:00 am to 10:00 pm on weekends and holidays. Indoor games will be allowed from 10:00 pm to midnight.
15. Use of Iron, Kettle and Hair-Straighteners is allowed in the common room.

# Hostel Rules & Regulations 2023-24

## INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD

### VISITORS

1. Visitors including parents are only allowed into the common room on holidays & weekends (Saturday and Sunday) during the visiting hours from 9:30am- 7:30pm.
2. All visitors must register at the security gate before entering and leaving the complex by 7:30pm.
3. Boarders are not permitted to allow visitors of the opposite sex into the rooms at time for whatever reason.
4. Non - Hostel students are prohibited in the hostel.

**Hostel Rules & Regulations 2023-24**  
**INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD**

प्राचार्य कार्यालय  
OFFICE OF THE PRINCIPAL

होटल प्रबंधन संस्थान, अहमदाबाद  
INSTITUTE OF HOTEL MANAGEMENT, AHMEDABAD

No : IHMA/Timings/2023/1046

17<sup>th</sup> August, 2023

**NOTICE**

**TIMINGS FOR THE HOSTEL STUDENTS**

**w.e.f 18<sup>th</sup> August, 2023**

Timings	From	To
Breakfast on Weekdays	8:00 AM	8:45 AM
Breakfast on Weekends & Holidays	8:30 AM	9:30 AM
Lunch on Weekends & Holidays	1:00 PM	2:00 PM
Evening Tea	6:00 PM	6:30 PM
Dinner	8:30 PM	9:30 PM
Allowed to go out of the College on Weekdays	5:30 PM	8:00 PM
Allowed to go out of the College on Weekends & Holidays	9:30 AM	8:00 PM
Outside food pickup allowed on all days	5:30 PM	8:00 PM

  
अजय कुमार साहू  
प्राचार्य प्रभारी

- प्रतिलिपि: 1. श्री संजित माजी, विभागाध्यक्ष-द्वितीय  
2. डॉ. जया शर्मा, गर्ल्स हॉस्टल प्रभारी  
3. डॉ. सल्ला विजय कुमार, अकादमिक प्रभारी एवं मेस प्रभारी  
4. श्री शशांक राजौरिया, बॉयज़ हॉस्टल प्रभारी  
5. श्री मोहना रंगन - बॉयज़ हॉस्टल प्रभारी (सहायक)  
6. सुश्री हेमलता, गर्ल्स हॉस्टल वार्डन

# Hostel Rules & Regulations 2023-24

## INSTITUTE OF HOTEL MANAGEMENT AHMEDABAD

### HOSTEL FEES

1. The college has the authority not to refund the caution money in case of any in-disciplinary actions, damaging of property or any misconduct done by the student.
2. All boarders need, to get themselves and their luggage checked at the security gate at the time of entry and exit of the Institute premises.

### RAGGING

Ragging of students admitted to the institute is totally banned. Any violation of this by the students will be dealt with very severely.

- The Honourable Supreme Court of India has given a more comprehensive meaning of Ragging as under: "Ragging is any disorderly conduct, whether by words spoken or written, or by an act which has effect of teasing, treating or handling with rudeness any student, indulging in rowdy or indisciplined activities which cause or are likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or junior student and which has effect of causing or generating a sense of shame or embarrassment so as to adversely affect the psyche of a fresher or a junior student."

### COMPLAINTS AND SUGGESTIONS

Any complaints, suggestions or enquiries are always welcome and should be given to The Principal / Warden in writing.

Email : [complaintsihmahmedabad@gmail.com](mailto:complaintsihmahmedabad@gmail.com)